# June 2020 Payroll Cycle

| Date | Key Dates | Payroll Tasks in CoreHR | | Timing of Payroll Validation Run |
|---|---|---|---|---|
| | | *Tasks Requiring Payroll Action* | *Tasks Requiring Department Action Only* | |
| 11-May | May Payroll Deadline | | Tasks completed by 5pm on the Supplementary Payroll Deadline, 20 May, will be included in the May payroll run. | Up to Payroll Run: may be run at any time of the day |
| 12 May | | Tasks completed and approved by 5pm on the Payroll Deadline, 10 June, will be included in the June payroll run. | | |
| 13 May | | | | |
| 14 May | | | | |
| 15 May | | | | |
| 16 May | | | | |
| 17 May | | | | |
| 18 May | | | | |
| 19 May | | | | |
| 20 May | May Supplementary Payroll Deadline | | | |
| 21 May | May Payroll Run | | No User Input | |
| 22 May | | | | |
| 23 May | | | | |
| 24 May | | | | |
| 25 May | Bank Holiday | | Tasks completed from 25 May up to 5pm on the supplementary deadline, 22 June, will be included in the June payroll run. | Once a day from 5pm |
| 26 May | | | | |
| 27 May | | | | |
| 28 May | May Pay Day | | | |
| 29 May | | | | |
| 30 May | | | | |
| 31 May | | | | |
| 01 June | | | | |
| 02 June | | | | |
| 03 June | Staff Request Deadline | | | |
| 04 June | | | | |
| 05 June | Casual Payments Deadline | | | |
| 06 June | | | | |
| 07 June | | | | |
| 08 June | Support Request & Data Service Deadlines | | | |
| 09 June | | | | |
| 10 June | June Payroll Deadline | | | |
| 11 June | | Tasks completed and approved from 11 June until 5pm on the Payroll Deadline, 10 July, will be included in the July payroll run. | | Up to Payroll Run: may be run at any time of the day |
| 12 June | | | | |
| 13 June | | | | |
| 14 June | | | | |
| 15 June | | | | |
| 16 June | | | | |
| 17 June | | | | |
| 18 June | | | | |
| 19 June | | | | |
| 20 June | | | | |
| 21 June | | | | |
| 22 June | June Supplementary Payroll Deadline | | | |
| 23 June | June Payroll Run | | No User Input | |
| 24 June | | | | |
| 25 June | | | Tasks completed from 25 June up to 5pm on the supplementary deadline, 23 July, will be included in the July payroll run. | Once a day from 5pm |
| 26 June | | | | |
| 27 June | | | | |
| 28 June | | | | |
| 29 June | June Pay Day | | | |
| 30 June | | | | |
| 01 July | | | | |
| 02 July | | | | |
| 03 July | Staff Request Deadline | | | |
| 04 July | | | | |
| 05 July | | | | |
| 06 July | Casual Payments Deadline | | | |
| 07 July | | | | |
| 08 July | Support Request & Data Service Deadlines | | | |
| 09 July | | | | |
| 10 July | July Payroll Deadline | | | |

For further details regarding which tasks require payroll action, please see the "Working with Payroll Deadlines" document.