

## August 2020 Payroll Cycle

Date	Key Dates	Payroll Tasks in CoreHR		Timing of Payroll Validation Run			
		Tasks Requiring Payroll Action	Tasks Requiring Department Action Only				
13 July			Tasks completed by 5pm on the Supplementary Payroll Deadline, 23 July, will be included in the July payroll run.	Up to Payroll Run: may be run at any time of the day			
14 July							
15 July							
16 July							
17 July							
18 July							
19 July							
20 July							
21 July							
22 July							
23 July	July Supplementary Payroll Deadline	Tasks completed and approved by 5pm on the Payroll Deadline, 10 August, will be included in the August payroll run.	No User Input				
24 July	July Payroll Run						
25 July							
26 July							
27 July							
28 July				Once a day from 5pm			
29 July							
30 July	July Pay Day						
31 July							
01 August							
02 August							
03 August	Staff Request Deadline						
04 August							
05 August	Casual Payments Deadline						
06 August	Support Request & Data Service Deadlines						
07 August		Tasks completed from 28 July up to 5pm on the supplementary deadline, 20 August, will be included in the August payroll run.					
08 August							
09 August							
10 August	August Payroll Deadline						
11 August							
12 August							
13 August							
14 August							
15 August							
16 August							
17 August				Up to Payroll Run: may be run at any time of the day			
18 August							
19 August							
20 August	August Supplementary Payroll Deadline						
21 August	August Payroll Run						
22 August							
23 August							
24 August							
25 August					Tasks completed and approved from 11 August until 5pm on the Payroll Deadline, 10 September, will be included in the September payroll run.		
26 August							
27 August	August Pay Day						
28 August							
29 August							
30 August							
31 August	Bank Holiday						
01 September							
02 September							
03 September	Staff Request Deadline						
04 September	Casual Payments Deadline						
05 September		Tasks completed from 25 August up to 5pm on the supplementary deadline, 22 September, will be included in the September payroll run.		Once a day from 5pm			
06 September							
07 September							
08 September	Support Request & Data Service Deadlines						
09 September							
10 September	September Payroll Deadline						
11 September							

For further details regarding which tasks require payroll action, please see the ["Working with Payroll Deadlines"](#) document.